

SEVENOAKS SCHOOL

High Street, Sevenoaks, Kent TN13 1HU

Telephone: +44 (0) 1732 455133 Fax: +44 (0) 1732 456143

Email: pik@sevenoaksschool.org

September 2011

Dear Parent

Year 10 German Exchange to Ibbenbüren 2012

It was a great pleasure to see so many of you at the information evening on Wednesday 21 September. Let me just remind you of the dates of the exchange:

Monday 19 to Friday 30 March - Sevenoaks pupils are in Ibbenbüren
Friday 13 to Wednesday 25 April - Ibbenbüren pupils are in Sevenoaks

The next stage is for you to confirm you would like your son/daughter to take part. At the foot of this letter you will find a form for you to sign to this effect. Please also include a deposit cheque for £100 payable to Sevenoaks School. The balance of £300 will be added to your Lent term bill payable at the beginning of term. If there are any funds left over at the end of the trip, these will be credited to your school bill at the earliest opportunity. Finally, please also include a copy of the photo page of your son/daughter's passport.

I have also enclosed a personal details form which I shall use to do the partnering, so it is important that I have an honest self-appraisal of one's personality (lively, gregarious, shy, liable to be a bit homesick etc) so that I can find just the right partner for each child. I shall of course be writing again with much more information later in the term, but as always do not hesitate to contact me if you have any questions or concerns.

Yours sincerely



Peter Kino
i/c Y10 Ibbenbüren Exchange
pik@sevenoaksschool.org

Y10 Ibbenbüren Exchange 2012

Monday 19 to Friday 30 March - Sevenoaks pupils are in Ibbenbüren
Friday 13 to Wednesday 25 April - Ibbenbüren pupils are in Sevenoaks

Name of pupil _____

I/we would like my/our son/daughter to take part in the 2012 Year 10 German Exchange to Ibbenbüren.

- I enclose a deposit cheque for £100 payable to Sevenoaks School. I confirm the balance of £300 will be added to my Lent term bill. (Please note that if your son/daughter is an overseas boarder, the full amount of the trip will be added to your Lent term bill).
- **I enclose a copy of the photo page of my son/daughter's passport.**

Signed: (Parent or guardian)

Date:

Please return this form, cheque (if applicable), personal details form and copy of passport to Mrs R Draper in the Modern Languages Department by no later than Friday 14 October.